**Mrs. G’s Top 10 Ways to be Successful in LA**

1. **Be Respectful**. This means don’t talk out while others are speaking or without my permission, stay in your seat while others are speaking, do what is asked of you, no back-talking or attitude, and pay attention to what is happening in class.
2. **Be Responsible**. This means bring all needed materials to class each day, be on time, complete homework, study for tests, and do your best to learn.
3. **Materials** needed each day: Textbook or in-class novel, Agenda book, Folder, Paper, **Pencil**, and AR book. If you use a backpack, please put these UNDER your desk! (Please pick up daily handouts needed from the front desk, NOT my side table.)
4. **Online Tools:** All of your team teachers have a Weebly page. We update weekly with each day’s lessons/homework, upcoming tests, projects, etc. Please check this frequently if you forget what homework we have, are absent, etc. My site is <http://jlgarrison.weebly.com>. You can also call the Homework Hotline for this! Finally, Power School should also be checked frequently to check for missing work and to keep track of your grades.
5. **AR Tests:** Each 9 weeks you are required to get AR points. See the side board for your class’ point totals. **Friday** is Reading Day, so make sure you always have a book to read! If you don’t have a book, you will have to use a pass to go to the IMC.
6. **Late Work:** Turning work in late is better than turning in nothing at all! I will accept late work, but you will only receive a portion of the points possible. Turn in all late work to the shelves on the back air conditioner.
7. **Bell Work:** Every 2-3 weeks you will get a colored bell work sheet. Each day when you get to class, get this paper out and follow the instructions on the overhead. Sometimes I collect these for a grade, and other times I do not. You will also have quizzes on this material. You should ALWAYS have the DOL sheet!
8. **Study Guide**: You will always have a study guide before a test. Sometimes I take these for grades, and other times I do not. You should ALWAYS complete the study guide!
9. **Make-Up Work:** If you are absent, there are folders in the front of the room. Find your period number; take and complete the handouts from the days you missed. Turn them into your period number’s box on the back air conditioner, and write Absent on the top. (This is also where you will turn in quizzes, homework, etc.)
10. **Consequences:** I follow the school’s conduct slip policy. If you are tardy, unprepared, or behave in an inappropriate way, you **WILL** receive a conduct slip. See #1-2 about the correct way to behave!